



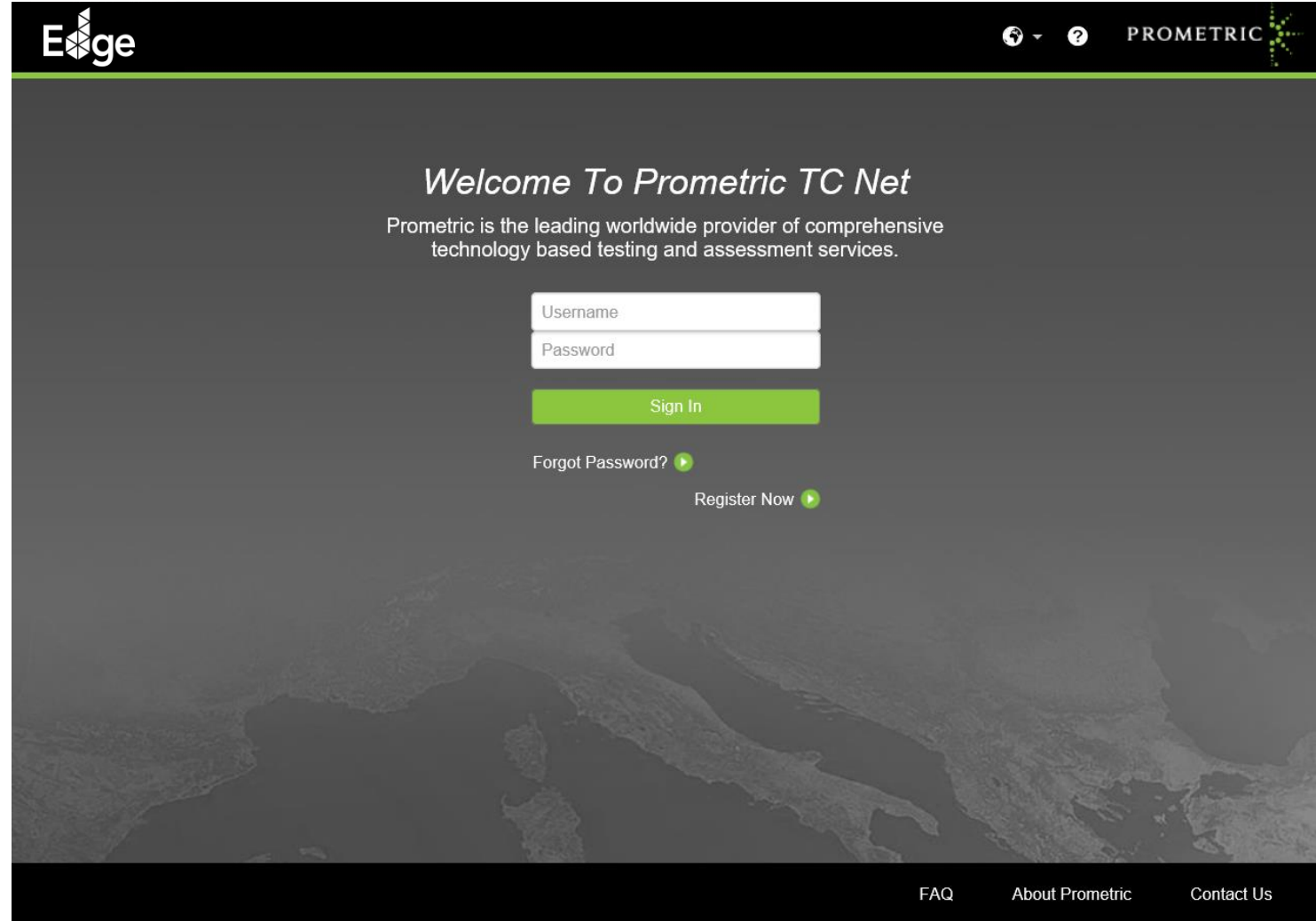
# INSTRUCTIONS FOR THE EDGE PRACTICE EXAM

[www.edgebuildings.com](http://www.edgebuildings.com)

# STEP 1: LOG IN OR REGISTER

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1. Go to [Prometric TC Net](#).
2. If you have taken an EDGE Exam in the past, you may already have an account and can log in directly with your username and password. If you don't have an account, click **Register Now**.



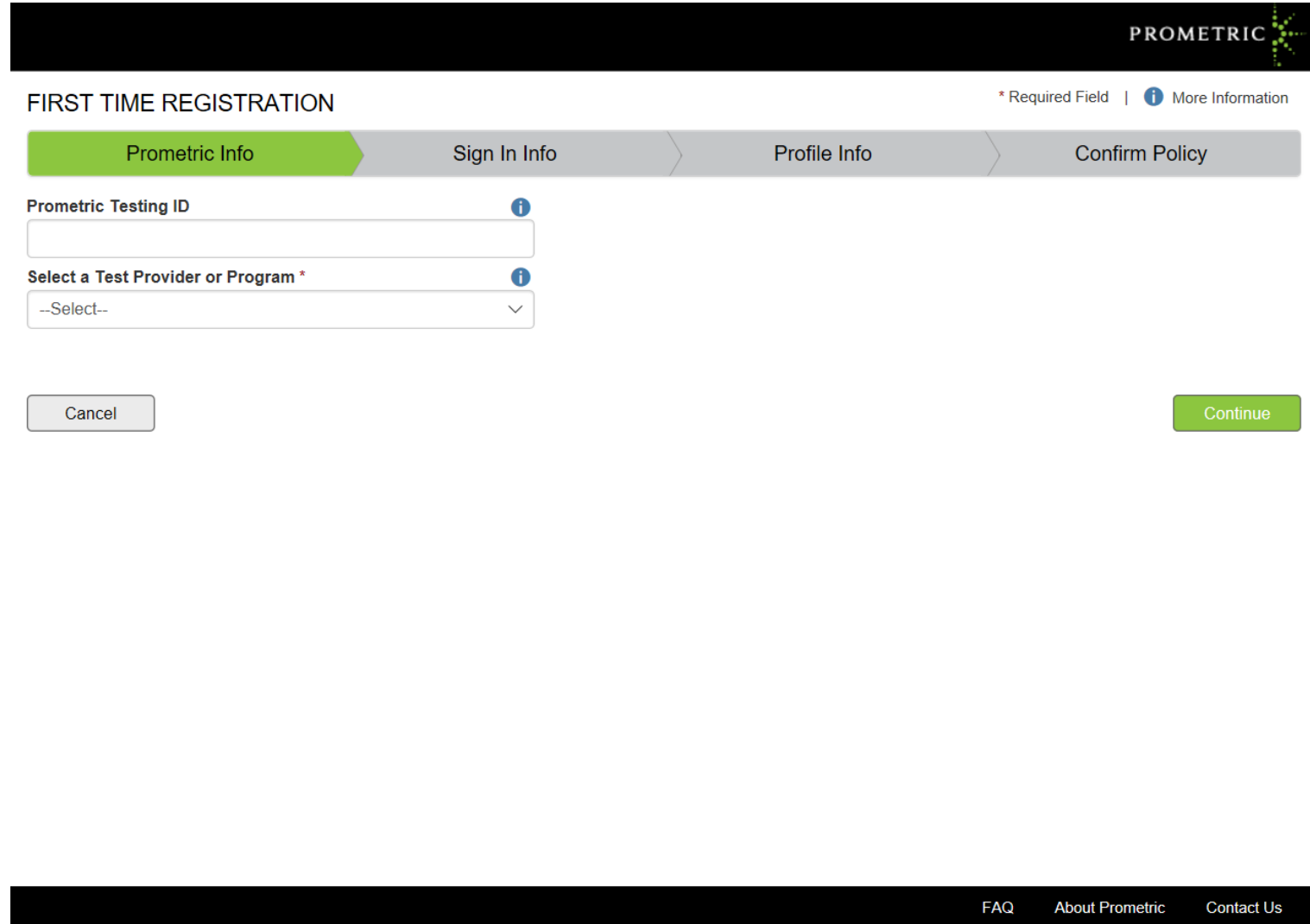
The screenshot shows the Prometric TC Net login and registration page. At the top left is the 'Edge' logo, and at the top right are icons for a globe, a question mark, and the 'PROMETRIC' logo. The main heading is 'Welcome To Prometric TC Net', followed by the text: 'Prometric is the leading worldwide provider of comprehensive technology based testing and assessment services.' Below this is a login form with two input fields: 'Username' and 'Password'. A green 'Sign In' button is positioned below the password field. Underneath the button are two links: 'Forgot Password?' and 'Register Now', both with right-pointing arrows. The background of the page features a faint world map. At the bottom right, there are three links: 'FAQ', 'About Prometric', and 'Contact Us'.

## STEP 2: ENTER PROMETRIC INFO

1. If you already have an account, you can skip to **STEP SIX** (on page seven of this document).

2. Enter your Prometric Testing ID **if you have one**. This field is optional.

3. From the required Select a Test Provider or Program field, choose **EDGE** from the dropdown.



The screenshot displays the 'FIRST TIME REGISTRATION' process. At the top right, the 'PROMETRIC' logo is visible. Below the title, there are four steps in a horizontal bar: 'Prometric Info' (highlighted in green), 'Sign In Info', 'Profile Info', and 'Confirm Policy'. To the right of the title, there is a legend: '\* Required Field' and 'More Information' (with an 'i' icon). The 'Prometric Testing ID' field is an optional text input with an 'i' icon. The 'Select a Test Provider or Program' field is a required dropdown menu with an asterisk and an 'i' icon, currently showing '--Select--'. At the bottom, there are 'Cancel' and 'Continue' buttons. The footer contains links for 'FAQ', 'About Prometric', and 'Contact Us'.

# STEP 3: CREATE SIGN-IN INFO

1. Create a username and password. Your Username can be your email address or anything else you'd like. Your password must contain at least eight characters and include at least one upper character, one lower character, one number and one symbol.

2. Create two security questions and answers.

The screenshot shows the 'FIRST TIME REGISTRATION' process for Prometric. The current step is 'Sign In Info', which is highlighted in green in a progress bar. The registration process consists of four steps: Prometric Info, Sign In Info, Profile Info, and Confirm Policy. The 'Sign In Info' section is divided into two columns: 'Sign-in Information' and 'Security Question and Answer'. The 'Sign-in Information' column contains three required fields: 'Username \*', 'Password \*', and 'Confirm Password \*'. Each field has an information icon (i) to its right. The 'Security Question and Answer' column contains two required questions. The first question is 'What is the name of the city in which you were born?' with a dropdown arrow. Below it is a 'Question Answered \*' field. The second question is 'Question \*' with a text input field. Below it is a 'Question Answered \*' field. At the bottom of the form, there are three buttons: 'Cancel', 'Back', and 'Continue'. The 'Back' and 'Continue' buttons are green, while 'Cancel' is grey. The Prometric logo is in the top right corner, and the footer contains links for 'FAQ', 'About Prometric', and 'Contact Us'.

PROMETRIC

FIRST TIME REGISTRATION \* Required Field | More Information

Prometric Info Sign In Info Profile Info Confirm Policy

Sign-in Information

Username \*  i

Password \*  i

Confirm Password \*

Security Question and Answer

Questions \*  v

Question Answered \*  i

Question \*

Question Answered \*


Cancel Back Continue

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# STEP 4: ENTER PROFILE INFO

1. Enter all of your profile info.

2. Several entry fields are optional, including the **EDGE Exam Eligibility ID**.



FIRST TIME REGISTRATION \* Required Field | [More Information](#)

Prometric Info > Sign In Info > **Profile Info** > Confirm Policy

**Name**

**First Name \***  **Middle Name / Initial**  **Last Name \***

**Mailing Address**

**Mailing Address**  **Address 2**  **City \***

**State/Province**  **Postal Code**  **Country \***

**Contact Information**

**Email Address \***

**Other Information**

**EDGE Exam Eligibility ID (Optional)**

FAQ [About Prometric](#) [Contact Us](#)

# STEP 5: AGREE TO PRIVACY POLICY

1. Carefully read the PRIVACY NOTICE FOR USERS OF PROMETRIC SYSTEMS.
2. If you agree to comply with the privacy notice, check the box by **I AGREE** and click **Continue**.

PROMETRIC

FIRST TIME REGISTRATION \* Required Field | More Information

Prometric Info Sign In Info Profile Info **Confirm Policy**

PRIVACY NOTICE FOR USERS OF PROMETRIC SYSTEMS

At Prometric, protection of your personal information, and making sure you understand how and why it is processed, is of paramount importance to us. As a data processor for your test sponsor, Prometric processes your personal information only for the purposes of registering and scheduling you for a test, administering that test, and processing the results. At no time will your personal information be used by Prometric for any other purpose without your permission. Your personal information, including your test results, will be provided to your test sponsor for the purposes of providing scores, certification, or other benefits to you. The full Prometric Privacy Statement can be found at [www.prometric.com/en-us/Pages/privacy](http://www.prometric.com/en-us/Pages/privacy). We may employ other companies and individuals to perform functions on our behalf. Our employees, agents and contractors who have access to personally identifiable information are required to protect the information in a manner that is consistent with this Privacy Statement and we seek assurances from such third parties that they will provide the same level of privacy protection as this Privacy Statement requires. We do not transfer information to third parties who are not acting as Prometric's agent or on Prometric's behalf. We may provide access to your personally identifiable information when legally required to do so, to cooperate with police investigations or other legal proceedings, to protect against misuse or unauthorized use of our website, to limit our legal liability and protect our rights, or to protect the rights and safety of visitors to this website or the public. In those instances, the information is provided only for that limited purpose. We will not share your personally identifiable information in ways unrelated to those described herein without providing you with an opportunity to opt out of such use or otherwise prohibit such unrelated uses. Prometric may also disclose your personal data to other Prometric entities for the purpose of providing you with testing information, administering the test, or processing your results. These Prometric entities may be located outside the country in which you take the test, and your personal information may be processed or stored there to provide results and information to your test sponsor. Adequate protection of your personal information is ensured at all Prometric entities. You may access, limit the use of, or change your personal information by contacting your test sponsor during normal business hours. If you test with multiple test sponsors, Prometric may update your personal information for all test sponsors upon receipt of a change to your personal information. The above processing is necessary to administer a test to you, and we cannot register you for a test, if you do not agree to personal information processing by Prometric as described above. You will have to contact your test sponsor if you do not agree to this processing. If you visit our website and volunteer personally identifiable information, you may also modify, update or delete such information at any time by clicking on

I AGREE

Cancel Back Continue

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# STEP 6: TAKE TEST

1. Hover over **Candidate** in the upper left-hand corner.

2. Click **Take Test** immediately below the Candidate button.

EDGE Practice Exam /EDGE

PROMETRIC

CANDIDATE

Take Test

Take the EDGE Practice Exam to test your knowledge about the EDGE App and certification process. This will help you to gain confidence to pass the EDGE Exam and to prepare for your role as an EDGE Expert. EDGE Experts make a positive impact by directing clients towards high-performing design. They are the go-to resource for builders who want an authority to help them make the right choices when designing and certifying green. EDGE Experts are accredited by IFC, a member of the World Bank Group, and are listed on EDGE Experts Around the World.





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# STEP 7: TAKE, RESUME OR REVIEW A TEST

1. Click **Take** to start a new test.
2. Click **Resume** to resume a test you have already started.
3. Click **History** to view a complete history of every test you have taken, including results and payment receipts.
4. Click **Feedback** if you would like to make a suggestion to improve the Prometric system.



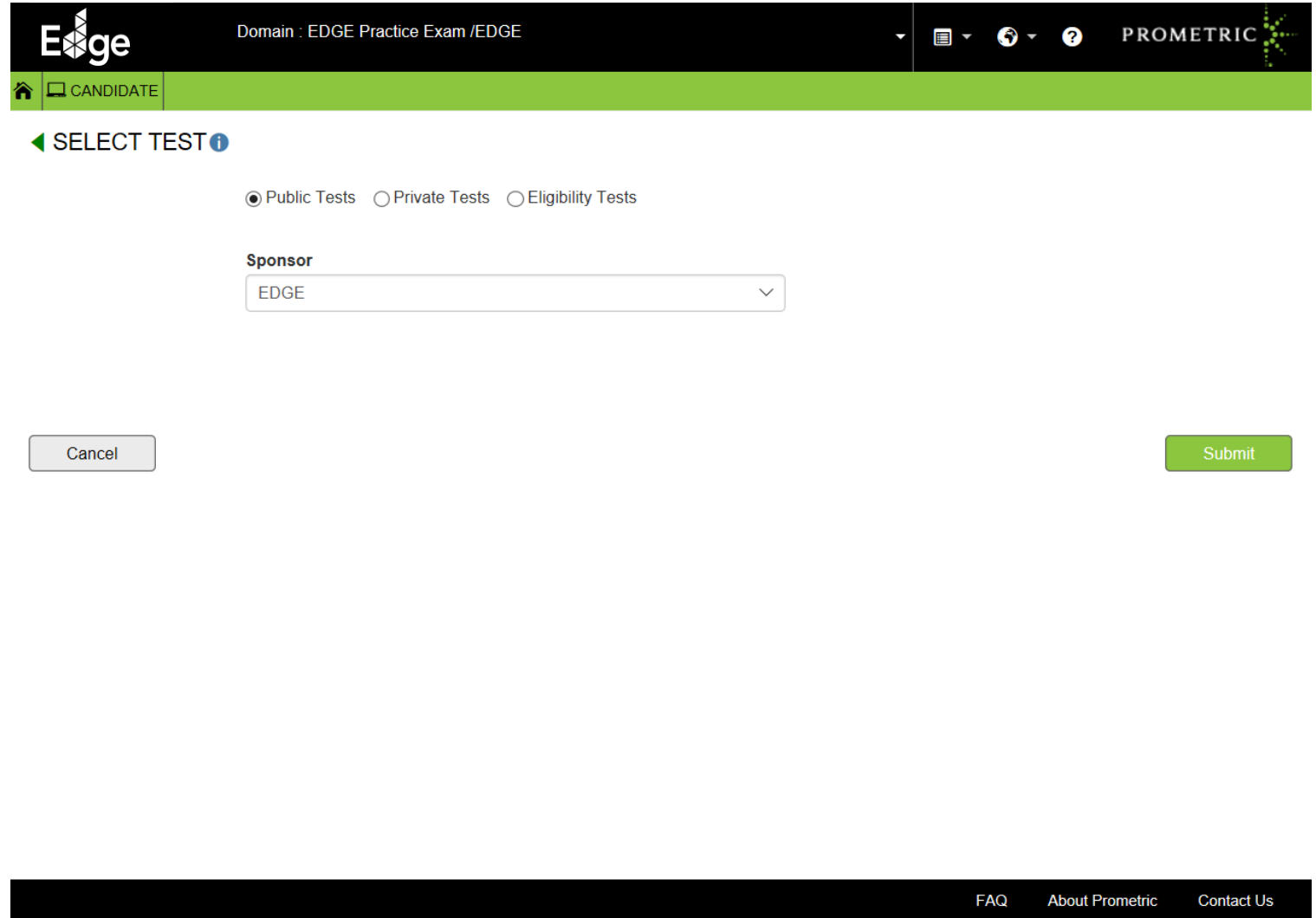
	<b>Take Test</b>	Select and take a test.	<a href="#">Take</a>
	<b>Resume Test</b>	Resume a test that you already started. This option is useful if you closed your browser or restarted your computer while taking a test. <b>NOTE:</b> Once you click the "begin test" button, your test time CONTINUES to count down even if you have closed your browser or restarted your computer.	<a href="#">Resume</a>
	<b>Review Scores</b>	View a complete history of every test you have taken, including results and payment receipts.	<a href="#">History</a>
	<b>Feedback</b>	Have a suggestion for the improvement of this system? Our ears are wide open for your feedback.	<a href="#">Feedback</a>



# STEP 8: SELECT THE TEST

1. If you choose to take a new test, you will come to this page. There is currently only one option.

2. Click **Submit** to start your practice exam.



The screenshot shows the 'Edge' website interface for selecting a test. The top navigation bar is black with the 'Edge' logo on the left, the text 'Domain : EDGE Practice Exam /EDGE' in the center, and 'PROMETRIC' on the right. Below this is a green bar with a home icon and the text 'CANDIDATE'. The main content area is white and features a 'SELECT TEST' heading with a left arrow and an information icon. Underneath, there are three radio button options: 'Public Tests' (selected), 'Private Tests', and 'Eligibility Tests'. A 'Sponsor' dropdown menu is set to 'EDGE'. At the bottom of the form area, there are two buttons: a grey 'Cancel' button on the left and a green 'Submit' button on the right. The footer is a black bar with links for 'FAQ', 'About Prometric', and 'Contact Us'.

# STEP 9: REVIEW TEST INVENTORY

1. There is currently only one EDGE Practice Exam. This page will show future exams as they become available. Select **Take Test** to begin your exam.

The screenshot displays the EDGE Practice Exam interface. At the top, the logo 'Edge' is visible on the left, and 'Domain : EDGE Practice Exam /EDGE' is shown in the center. On the right, there are navigation icons and the 'PROMETRIC' logo. Below the header, a green bar contains a home icon and the text 'CANDIDATE'. The main content area is titled 'SELECT TEST' and includes a 'Hierarchy' button. On the left, a 'Test Hierarchy' panel shows a folder labeled 'Other tests'. The 'Test Inventory' section features a search bar with 'Name' and 'Search'/'Clear' buttons. Below this is a table with the following data:

Serial #	Name	Language	Cost	Time Limit	Passing Score	Action
World Bank	EDGE Practice Exam	English (US)	\$30 USD	1 Hour 30 Minutes	Not applicable	Take Test

At the bottom of the page, a black footer bar contains the links 'FAQ', 'About Prometric', and 'Contact Us'.

# STEP 10: CONFIRM TEST SELECTION

1. Read the requirements to take this practice exam and then click **Take This Test**.

The screenshot shows the Prometric EDGE Practice Exam confirmation page. The page has a black header with the 'Edge' logo on the left, 'Domain : EDGE Practice Exam /EDGE' in the center, and 'PROMETRIC' on the right. Below the header is a green navigation bar with a home icon and 'CANDIDATE'. The main content area is titled 'CONFIRM TEST SELECTION' with a back arrow and an information icon. It is divided into two columns: 'Test Information' and 'Requirements'. The 'Test Information' column contains a table with the following details:

<b>Test Name</b>	EDGE Practice Exam		
<b>Language</b>	English (US)	<b>Cost</b>	\$30 USD
<b>Time Limit</b>	1 Hour 30 Minutes	<b>Passing Score</b>	Not applicable

Below the table is a 'Description' section with the text 'World Bank'. At the bottom of the page, there are two buttons: a grey 'Cancel' button on the left and a green 'Take This Test!' button on the right. The footer is black with white text for 'FAQ', 'About Prometric', and 'Contact Us'.

# STEP 11: PAY FOR YOUR EXAM

1. Enter your **Personal Information**.
2. Enter your **Card Information**. Visa, Mastercard, and American Express are accepted. Click **Submit**.

Edge Domain : EDGE Practice Exam /EDGE PROMETRIC

HOME CANDIDATE

### PAYMENT ?

Personal Information Test Price \$ 30 USD

**First Name \***  **Last Name \***   
First Name is required Last Name is required

**Billing Address \***

**City \***  **State/Province**   
City is required

**Postal Code**  **Country**

**Home Phone # \***  **Email \***   
Email is required

**Card Information**

**Card type**

**Card number \***

**Card Security Number \***  [CVV Help](#)

**Card Expiration Month \***  **Card Expiration Year \***

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# STEP 12: PREVIEW YOUR PAYMENT

1. Preview your information and click **Process Payment**.

The screenshot shows a web interface for a payment preview. At the top, there is a navigation bar with the 'Edge' logo, the domain 'EDGE Practice Exam /EDGE', a user profile 'jchesterbrechtel', and the 'PROMETRIC' logo. Below this is a green bar with a home icon and the text 'CANDIDATE'. The main content area is titled 'PAYMENT PREVIEW' and is divided into three sections: 'Billing Address', 'Card Information', and 'Purchase Information'. The 'Billing Address' section contains the name 'John Brechtel' and his address. The 'Card Information' section shows a 'MasterCard' with a masked number and an expiration date of '06/2022'. The 'Purchase Information' section shows the 'Test Name' as 'EDGE Practice Exam' and the 'Test Price' as '\$ 30 USD'. At the bottom right of the main content area, there are two buttons: 'Edit Information' and 'Process Payment'. A footer at the very bottom contains links for 'FAQ', 'About Prometric', and 'Contact Us'.

Domain : EDGE Practice Exam /EDGE

jchesterbrechtel

PROMETRIC

CANDIDATE

### PAYMENT PREVIEW ⓘ

**Billing Address**

John Brechtel  
4 Cardigan Road  
Hamilton Square, NJ 08690  
United States

**Card Information**

<b>MasterCard</b> xxxx-6775	<b>Card Expiration Date</b> 06/2022
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**Personal Information**

**Email**  
john.brechtel@gmail.com

**Home Phone #**  
6098955277

**Purchase Information**

<b>Test Name</b> EDGE Practice Exam	<b>Test Price</b> \$ 30 USD
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[Edit Information](#) [Process Payment](#)

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# STEP 13: REVIEW YOUR RECEIPT

1. Review your receipt and click **Launch Test** when you are ready to take your practice exam.

The screenshot shows the 'EDGE Practice Exam /EDGE' website interface. The user is logged in as 'jchesterbrechtel'. The page title is 'PAYMENT RECEIPT'. It displays billing, personal, and card information. A success message indicates the credit card was approved. A 'Launch Test' button is visible at the bottom right.

**EDGE** Domain : EDGE Practice Exam /EDGE jchesterbrechtel PROMETRIC

CANDIDATE

### PAYMENT RECEIPT

<b>Billing Address</b>	<b>Card Information</b>
John Brechtel 4 Cardigan Road Hamilton Square, NJ 08690 United States	<b>MasterCard</b> xxxx-6775
<b>Personal Information</b>	<b>Card Expiration Date</b> 06/2022
<b>Email</b> john.brechtel@gmail.com	<b>Purchase Information</b>
<b>Home Phone #</b> 6098955277	<b>Test Name</b> EDGE Practice Exam
	<b>Test Price</b> \$ 30 USD
	<b>Payment information</b>
	<b>Authorization code</b> 15481905485810167842210
	<b>Date</b> 01/22/2019 8:55:49 PM

**Success**  
Credit card approved

Your card was charged for the exam. This page contains your receipt and you may want to print it before continuing. If you are unable to print this page now, you may print this and other receipts at any time from the **Review Scores** menu option on the Candidate Menu.

[Launch Test](#)

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# STEP 14: BEGIN YOUR PRACTICE EXAM

1. Review the instructions and confidentiality agreement for the practice exam.

2. For additional instructions on how to take the exam, click **View a Tutorial**.

3. When you are ready, click **Begin Test**.

The screenshot shows the EDGE Practice Exam interface. At the top, there is a navigation bar with the EDGE logo, the domain 'EDGE Practice Exam /EDGE', and the user name 'jchesterbrechtel'. Below the navigation bar, there is a green bar with a home icon and the word 'CANDIDATE'. The main content area features the World Bank Group logo and the EDGE logo. Below the logos, there is a section titled 'Title' with the text 'EDGE Practice Exam'. To the right of this section is a button labeled 'View a Tutorial'. Below the title, there is a section titled 'Sponsor' with the text 'EDGE'. Below the sponsor, there is a section titled 'Time' with the text 'You will have up to 1 Hour 30 Minutes to complete the test. Any questions answered after the time has expired will not be counted. Your time will begin when you view the first question.' Below the time, there is a section titled 'Candidate Navigation' with the text 'You may freely navigate through the items on this test. You may return to an item at any time during your test to review or change your answer.' Below the navigation, there is a section titled 'Instructions' with the text 'Take the EDGE Practice Exam to test your knowledge about the EDGE App and certification process. This will help you to gain confidence to pass the EDGE Exam and to prepare for your role as an EDGE Expert. EDGE Experts make a positive impact by directing clients towards high-performing design. They are the go-to resource for builders who want an authority to help them make the right choices when designing and certifying green. EDGE Experts are accredited by IFC, a member of the World Bank Group, and are listed on EDGE Experts Around the World.' Below the instructions, there is a section titled 'Confidentiality Agreement' with the text 'This exam is confidential and proprietary. It is made available to you, the examinee, solely for the purpose of assessing your proficiency level in the skill area referenced in the title of this exam. You are expressly prohibited from disclosing, publishing, reproducing, or transmitting this exam, in whole or in part in any form or by any means, verbal or written, electronic or mechanical, for any purpose. Giving or receiving assistance during or after the test is a serious breach of security and may result in cancellation of test scores and further disciplinary actions. I agree with all the above statements.' Below the confidentiality agreement, there is a link: 'I DO NOT AGREE with the above confidentiality agreement. Cancel this test.' At the bottom of the main content area, there is a section titled 'Good luck on your test!' with a green button labeled 'Begin Test'. At the very bottom of the page, there is a black footer bar with the text 'FAQ About Prometric Contact Us'.

# STEP 15: OFFER FEEDBACK

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1. After you complete the exam, you will have a chance to offer feedback. The EDGE Team appreciates your feedback.

EDGE Practice Exam

## FEEDBACK

This test is now completed.

Please provide your feedback regarding this test. This information will be reviewed by the test's content manager.

**Sponsor**

EDGE

**Feedback**